sherif User Group Committee Meeting Minutes

Date: 29th March 2023

In Attendance:

Adam Robinson [AR] - Chair, Elaine Mullholland [EM], Sue Abbott [SA], Nicola Tricker [NT], Michelle Walker [MW]

		Action Points
1.	**Apologies**	
	Karen Ball [KB] Jane Cooke [JC] - Treasurer	
2	**Arrivals and departures – to include Enhancement Groups:**	
	Samantha Johnson will be taking over as chair of OVID group whilst Delyth Morris is on maternity leave.	
3	**Minutes of the last ordinary meeting**	
	Agreed.	
4.	**Matters Arising**	
4.1	**Reflection on AGM and Event:** • AGM Timings - we all think that succinct is good. If it continues to be an online event 15 mins would be optimum. It goes back to being f2f then with housekeeping it would need to be longer 25 mins probably. • Having the AGM at the start worked well and drop outs were very low • Sherif prize section needs rethinking. Better guidance perhaps so they do talk about what the prize means for them. • It was suggested that we should try to highlight the good things the enhancement groups can achieve to encourage engagement. • We had 22 pieces of feedback which had some sensible suggestions and supported the need to stay virtual for now. • It was proposed by NT we may wish to meet f2f as a committee once a year which was well received.	
4.2	**Expressions of Interest:** Miglena Minkova - University of the Arts London has expressed an interest in joining, AR has approached her but no response yet.	

4.3	**Proposed new areas of activity :** • **Elsevier (Science Direct)** • **Wiley** • **JOVE** • **UKRI** It was decided that only UKRI would be a suitable area of expansion as others are too numerous – we'd need to cover all publishers or none.	**AR:** will share UKRI information so we can all see nature of group and see if we have suitable proposals for people who could become part of this group
4.4	**Website Propositions:** AR suggested that the two companies we have approached are charging far too much for little return so instead we should go with a website builder and a domain company instead. AR has suggested WIX which seems to offer all we need and is relatively inexpensive even with the highest level of subscription.	**AR:** will start the build and meet with SA to work out a test site so we can then share with the committee to see feedback on results.
5.	**Liaison activity**	
5.1	**JISC Content Expert Group (CES)** – no report JC did not attend	
5.2	**Research Councils** – no report KB did not attend	
5.3	**FE** – Vacant	
6.	**Reports on enhancement groups** No reports taken at this meeting	
6.1	**BSOL – Vacant Chair**	
6.2	**HIS/CIS – Vacant Chair**	
6.3	**EBSCO – Kath Halfpenny**	
6.4	**Ovid – Delyth Morris**	
6.5	**Proquest – Wendy Mears**	
6.6	**Scopus – Elizabeth McHugh**	
6.7	**Web of Science – Karen Ball (dstl)**	
7.	**Sherif Prize**	
	See feedback from event 4.1	

8.	**Sherif Event**	
	Propositions for next event themes are: • AI including ChatGPT • Authentication • EDI or DEI • Sustainability • Decolonisation It was decided that either AI or decolonization would be good topics We believe it should run in the week beginning 26th June 2023	**ALL:** can we seek out and suggest speakers for the suggested themes**.**
9.	**Treasurer's Update**	
	No update as JC did not attend	
10.	**Mailing lists**	

List	Members 29/03/23	Subscribers joining 05/12/23 - 29/03/23	Leavers 05/12/22 - 29/03/23	No of posts 05/12/22 - 29/03/23
LIS-SHERIF-ADVISORS	9	1	1	2
LIS-SHERIF-CTTE	7	0	0	81
LIS-SHERIF-USERS	293	7	5	37

Stats provided by MW on 29/03/2023

11.	**Date and place of next meeting:**	
	End of April seems sensible to start planning for next Event	**AR:** to send Doodle poll with possible dates
12.	**A.O.B.**	
	None this time	