

## SHERIF USER GROUP COMMITTEE MEETING

**Date:** 18 January 2023

### In Attendance:

Adam Robinson(C), Jane Cooke (T), Sue Abbott, Nicola Tricker, Michelle Walker

	Agenda	
1.	<b>Apologies:</b> Elaine Mulholland, Karen Ball	
2.	<b>Arrivals and departures – to include Enhancement Groups:</b> Adam takes over from Elaine as Chair.	
3.	<b>Minutes of the last ordinary meeting:</b> Agreed.	
4.	<p><b>Matters arising:</b></p> <p>1. AGM/Event – speakers update, programme schedule, zoom link</p> <p>Zoom link will be from Sue as 1 single meeting. Has a limit of 300 people, but does require participants to be ‘let in’. Sue to make committee members admin to manage this.</p> <p>Sue has booking form link ready. Ready to go live as soon as have revised schedule.</p> <p>Programme schedule to be rejigged to incorporate new speaker, Sarah Ball (UKRI).</p> <p>Nicola, Adam and Elaine have a meeting with all the speakers to talk about content.</p> <p>Bios and photos to be sent to Sue</p> <p>2. AGM/Event – promotion – mailing lists/social media</p> <p>Adam to circulate draft text for promotion on mailing lists. Opportunity to introduce new Chair and the enhancement groups as well.</p> <p>Discussion around social media and who looks after Twitter. Adam to discuss folding this in the admin role as it needs a regular look. Adam keen to make more of this platform and send more tweets. Sue talked about scheduling platforms such as Hootsuite and Tweetdeck and can make it easier. Using a single hashtag on all tweets and checking who we follow and who follows us. Using Image can also make content more visual and</p>	<p><b>AR:</b> to send over bios and photos</p> <p><b>AR:</b> circulate draft text</p> <p><b>AR:</b> speak with Admin regarding Twitter</p> <p><b>SA:</b> look at scheduling platforms and listing of</p>

	<p>repeating the content using the scheduling platforms means more people might see tweets.</p> <p>3. Sherif prize winner –</p> <p>Winner decided by Nicola, Karen and Michelle. Both were different topics, but Catherine Drewry dissertation on Biomedical ontologies was marginally better by a unanimous decision. Discussion about winner engaging with our Twitter regarding their win via a video. Michelle to investigate when contacting winner.</p> <p>4. <b>Website – agree budget</b> Discussion about Rusty Monkey email and committee agreed to 25K budget. However, need to acquire other quotes for comparison before committing. Suggested to look at other companies that NAG also considered. Jane to check with NAG project leader.</p>	<p>followers/following</p> <p><b>MW:</b> contact school and winner</p> <p><b>JC:</b> Email Jackie Stringer</p> <p><b>All:</b> email AR with other website providers</p>
<b>5.</b>	<b>Reports on liaison activity</b>	
<b>5.1</b>	<b>JISC Content Expert Group (CEG) – Jane Cooke</b> Discussion around progress on Springer/Nature deal Sage deal and other deals negotiations to start soon.	
<b>5.2</b>	<b>Research Councils – Karen Ball dstl – None</b>	
<b>5.3</b>	<b>FE – Vacant</b>	
<b>6.</b>	<b>Reports on enhancement groups</b> No reports taken at this meeting	
<b>6.1</b>	<b>BSOL – Vacant Chair</b>	
<b>6.2</b>	<b>HIS/CIS – Vacant Chair</b>	
<b>6.3</b>	<b>EBSCO – Kath Halfpenny</b>	
<b>6.4</b>	<b>Ovid – Delyth Morris</b>	
<b>6.5</b>	<b>Proquest – Wendy Mears</b>	
<b>6.6</b>	<b>Scopus – Elizabeth McHugh</b>	
<b>6.7</b>	<b>Web of Science – Karen Ball (dstl)</b>	
<b>7.</b>	<b>sherif Prize – Michelle Walker:</b>	

	See 4.3	
<b>8.</b>	<b>AGM Planning</b> – See 4.1, 4.2	
<b>9.</b>	<b>Event Feedback</b> – N/A	
<b>10.</b>	<b>Treasurer’s Update:</b> Jane has prepared the accounts for Allan ready for the AGM. Approx £52,000 in the accounts.	
<b>11.</b>	<b>Mailing lists:</b> Jiscmail think the recent issues with mailing lists are resolved and we will test this with a committee message. Michelle will monitor and report to Jiscmail help if needed. No stats provided but lists have remained fairly static.	
<b>12.</b>	<b>Date and place of next meeting:</b> 13 <sup>th</sup> Feb 2pm	<b>AR:</b> to send meeting invite.
	<b>AOB</b> Adam raised Sarah Ball from UKRI’s has invited Sherif to join their UKRI Open Access Policy Stakeholder Forum	<b>ALL:</b> to contact AR if willing to join the forum