JIBS/ShERIF User Group Committee Meeting: 31st August 2016

Location: MMU Library room L406 on the fourth floor of the Library

In Attendance: Fiona Bowtell, Cath Broadley, Jane Cooke, Yvonne Cotton (via Skype), Adam Edwards (Treasurer), Elizabeth McHugh (Chair), Elaine Mulholland (Vice-Chair), Nicola Tricker,

	Notes:
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1.	**Apologies for absence:** Michelle Walker, Julie Hamley
2.	**Arrivals and departures – to include Enhancement Groups:** Welcome from Elizabeth. Klara is returning to the committee Julie is returning to the committee
3.	**Minutes of the last ordinary meeting** Minutes agreed and correct
4.	**Matters arising** FB reported that Joan (research council) has not fed back regarding a identifying a potential research council member YC reported that Email lists are now working correctly EMcH is continuing to liaise with Anna Vernon at JISC All agreed that July event was organised and run effectively
5.	**Reports on liaison activity**
5.1	**JISC Collections eResources Group (EIRWG)** – EMcH: Minutes for two meetings provided by EMcH Second meetings – Collaborative Services Advisory Group – FB suggested it would be good to have JIBS (ShERIF) group. EMcH to send an email to see how this can be achieved. Elsevier new deal was discussed. Pearson position was discussed, and the potential new models they have suggested. RSC situation was discussed, AE suggested about the membership model could be a potential solution. EIRWIG has changed its name.
5.2	**EDINA** – EM sent out the report on the 1st August. Meetings with EDINA have been cancelled due to lack of agreement. The relationship is being worked out between JISC and EDINA to agree a portfolio of services.
5.3	**Eduserv** – NT NT reported back from the meeting and has provided a report. EDUSERV have asked for feedback regarding the scope of agreements for eBook packages. NT reported that EDUSERV are keen to understand the financial situation for our Library budgets to help with future negotiated agreements. EDUSERV have a range of focus groups that we could become involved with.
5.4	**Research Councils** – Position vacant. FB will contact Joan to investigate future member.
5.5	**FE:** Position vacant. EMcH to email Colric.
6.	**Reports on enhancement groups**
6.1	BSOL – FB – nothing to report since April 2016, minutes have been provided by FB. Discussion about integration with Discovery systems. Authentication is another aspect that was discussed. The current BSO system has a number of areas for development, the balance of BSO representatives to HEIs needs to be addressed and FB will email JIBS users to increase membership.
6.2	IHS –Emma.Delaney@uwe.ac.uk : No summer meeting to report
6.3	EBSCO – Sarah Thompson and Robbins, Sarah <S.J.Robbins@ljmu.ac.uk> (new secretary) The minutes from the EBSCO meeting were discussed. We discussed the new EBSCO LSP Folio.

6.4	Ovid – Mark Clowes / Luke Collert: eMail sent on 22nd August 2016 to Mark Clowes. Mark is out of office and not back till the 5th September. EMcH suggested we discuss the future of the group and how we can gain more engagement. An email will be created with the help of the committee and sent.
6.5	Proquest – AE AE discussed the imbalance of HEIs and Proquest meeting. The minutes from the meeting in June are provided. User group meeting for Refworks held in Darlington in March. Feedback for the new product in UK was negative, a number of features are not effective. The upgrade is not going to be available until 2017. In the US feedback was relatively good. There was some discussion was around competitor products such as RefMe and which type of products are suitable for different end users. The merger of Proquest and ExLibris was discussed. It was noted there are no formal plans to discontinue either system. EBook central merger is continuing and is now including MyiLibrary. EMcH pointed out that the lack of data sharing between Proquest and EBSCO was not part of the agenda.
6.6	Scopus – Sarah Taylor / Klara Finnimore: email sent to Sarah Taylor 22nd August Sarah is trying to organise a meeting and getting an agreed date for the next meeting.
6.7	Web of Science – Michelle Walker / Linda Humphreys Meeting took place on 29th June. We are waiting for the official minutes of the meeting.
7.	**Marketing and website:** YC explained the following regarding the new website. - Responsive design (will work on any device) - No blog – due to difficult administration YC suggested that we use Twitter to create a feed – CB will coordinate the twitter account The committee all agreed the new website was a good design. YC will put procedures in place to ensure that whilst the transition phase is going people will still be available to find it. The new website will be available from November 1st. AE will then contact the bank and the renewal letters will include the change of date. Utilise the mailing groups to let everyone know about the changes. CB will investigate how we proceed with the change of JISC MAIL names. Sconul Focus article will be sent out by EM gain for feedback – this will be sent out to committee members. It will be good to get this into the January edition. Liaison groups will need to be informed of the name change. Save the date (Friday 24th February) on the events page of the website. The venue is already sorted (CILIP, London) The save the date email, include the membership information. Formalise the relationship between Sconul and the committee by inviting a Sconul member. To encourage closer working relationships between the two groups. EMcH suggested that this would be good practice having Colric and Sconul (FE and HE). Marketing plan – MW and AE to work on this with JC. Feedback to the committee before November 1st.
8.	**JIBS Prize** EM and JH to liaise regarding the new contacts as part of the prize procedure. EM to contact JH. EM to focus on Scotland and Ireland. JH to focus on England and Wales. It is essential that the dissertations have a distinct technical focus (as mentioned in previous minutes).
9.	**Event Planning – February 2017 event:** **Accessibility and eContent** Accessibility potential theme. A range of speakers were discussed, committee members to follow up. These included:

	Systems Content Publisher to present (perhaps focusing on the technical difficulties) Distance learning – OU input EBook accessibility project – Gopal and Alistair McNaught Ex student – to present
10	**Re-Branding:** This topic was covered previously
11.	**Treasurer's Update:** UCL has not renewed membership, AE to follow up. AE fed back regarding new membership due to event content being appropriate. FB mentioned alternative methods of payment, such as PayPal and Credit Cards. AE will investigate options. AE will be following up on event attendees who think their HEI is a JIBS member and are not. FB mentioned that we should review the constitution for enhancement groups at the next AGM. This was agreed by the committee. Summer event will require 4 or 5 committee members only including the Chair, the AGM will require everyone. This will help with the overall costs. Include on the evaluation something to indicate that JIBS is dependent on membership fees – ask for input.
12	**Admin, finance, constitutional, roles, committee members, new name:** Committee will remain as it is. The enhancement groups – constitutional change (as mentioned in 11.) Admin and finance support will continue.
13	**Mailing List** Mailing lists reflect the membership – but CB to cross ref with new membership information
14	**AOB:**
15	**Date and place of next meeting:** 7th December 2017, Liverpool