JIBS User Group Committee Meeting 19 April 2012
Room 5D19, Frenchay Campus (Bolland) Library,
University of the West of England (UWE)

Minutes – Draft

		Actions
1.	<u>Present:</u> Fiona Bowtell (Chair), James Caudwell, Sue Cumberpatch, Julie Hamley (JHa), June Hedges (JHe), Elizabeth McHugh, Nicola Tricker	
	<u>Apologies:</u> Louise Cole, Yvonne Cotton, Nadine Edwards, Liz Higgs, Maggie Johnston, Catherine Parker, Catherine Robertson, Andria McGrath	

2   Minutes of the last ordinary meeting, Morison Room, Cambridge University Library

- Minutes approved as an accurate record

3   Matters arising [not on main agenda]

- It had been confirmed since the last meeting that SC will continue on the JIBS committee.
- <u>AGM minutes.</u> The institutions of the new members listed in the AGM minutes need to be added against their names.   JC
- <u>Prize.</u> Agreed to move deadline back to end of June 2012. JHe will send message to maillists to ask for library schools to nominate prize candidate submissions. Judging will be over August with decision to be made at September meeting. Volunteers so far: FB, JC, JHa, JHe, EMcH. (Noted a page for the prize needs to be added on the Website but this will be parked until the Website has been re-done.)   JHe
- <u>YC's report on the Website</u> (sent by email 18.4.2012) was discussed here in her absence. JC to ask YC to confirm pricing for freevirtualservers.com hosting. And if it is possible to have a password-protected area. Admin documents stored on the existing password-protected portion of the JIBS site could be moved to Googledocs. Without the documents, the site would be smaller and more feasible for hosting on freevirtualservers.com potentially. Noted the blog was not part of the JIBS site (it is on blogger.com). JC to supply YC with up-to-date documents (meeting minutes) for loading to the existing site and contact Mark Clowes (MC) about logo, branding templates. JC send reminder to committee on how to access the password-protected portion of the site and ask YC if she needs any professional help with set-up of the site. This could be paid for by JIBS.   JC/YC
- <u>BSOL.</u> FB will contact Roger Hines about the BSOL group and arrange for Hannah South (the new chair following Roger's retirement) to be added to the LIS-JIBS-ADVISORS maillist.   FB
- <u>MUDL.</u> It was noted with regret that MUDL had expired as a working group but that its concerns with the measurement of impact and value were as relevant as ever.
- <u>Ovid.</u> JC to ask committee whether any member can join the Ovid Enhancement Group and support MC in his role as Chair. The *Social policy and practice* database on OvidSP is of interest to SC and she will liaise with MC on this.   JC

4   Treasurer's report

- JHe reported that there was c. 18K in the reserve account and c. 3K in the current account. Most membership fees had been collected but there were some institutions that had yet to pay the invoices that had been sent to them. FB and JHe will write to an institution that is late with payment. There had been fewer cancellations this year. For next year JHe is going to send these out in December with a deadline of the end of February.

FB JHe

5   Event feedback: AGM and clouds. Evaluation

- Agreed the February 2012 event had been a success and there had been much positive feedback. Reviews of the speakers had been complimentary. More interactive sessions were wanted in future. People attending had been asked to write ideas for future workshops on post-it notes and these had been collected. To be sent to committee (JC).

JC

- A report had been done by LC on the JIBSNEWS blog.
- No WiFi was available for free at the venue (SOAS). This was an issue for many. Add to events checklist doc. to check this out in future ahead of event.
- Agreed to use Twitter to advertise event at same time as via maillists.

JC/CR

- Some institutional members may, it was thought, not be aware of the JIBS maillist. FB will send an email to remind all at institutions to sign-up to it.

FB

- CR's event checklist. As well as WiFi and Twitter points above, also add : send request to speakers for slides a week in advance so as to get them to Amber Print in time for printing for the event day; and "horizon-scanning" to check there are no other events coming up covering same/similar topic to JIBS event and none that conflict for dates.

JC/CR

6.   Event planning : July event

- 7 of 15 members of the committee were in attendance and there was some discussion about meeting regularity and reliability of commitment to JIBS. It was agreed that the current number of meetings was a reasonable ask of people. Also agreed that the practice of sharing out meetings at different institutions, while disadvantageous for one or two committee members, was generally fair overall.
- September (business) meeting. This may be in Edinburgh to combine with a meeting with Edina. EMcH to ask them if we can use their premises for the meeting.

EMcH

- July event. Title for the day "Demystifying research data: a workshop for non-specialists. Don't be scared, be prepared".
- Location. Probably SOAS again. To run roughly from 11 am to 3 pm.
- Format: 2-3 speakers but bulk of day comprising forum for getting familiar with the multiple pieces of the jigsaw that is research data and identifying how you would get ahead in your institution with different activities to support it. Speakers mentioned so far: Marion Tattersall, Rachel Proudfoot, Lorraine Beard. Members of the committee will be involved as facilitators of the discussion groups. Stella Fowler joined the meeting as she is working at the UWE in a JISC Records Management project. She described the "Managing Research Data Project Maturity Model" and how it can be applied to help institutions work out where they are and where they want to be in relation to research data management. Cambridge University Library and Manchester University were noted as other sites

where practice had advanced in developing services.

- JHe will contact RLUK as her initial idea for the day came out of a RLUK event on research data management where ideas were sought of the kinds of support RLUK and the DCC (Data Curation Centre) could provide in terms of training. Ideally JIBS would like RLUK to sponsor the day. JHe to write up more of the detail for the day.   JHe

JHe

7. **JIBS Web site & blog**

- This was dealt with under Matters arising in YC's absence.   YC

8. **Mailing lists report**

AM was not present so report was postponed.

After lunch Jenni Carroll attended from Eduserv. The new license was discussed. Jenni noted an extension to the licence for groups not covered by the main licence (e.g. alumni) and an extension to cater for commercial projects run with partner institutions. New trends were being seen whereby degrees courses were offered and assessed on elements that constituted commercial projects. While the extensions were welcome, difficulties were rife with managing identity management for users in these categories outside the main licence. Technically Shibboleth had not been implemented to the extent required, although in its granularity the ability to manage different user types' access was theoretically possible. Feedback to Jenni from the group concentrated on the grave situation with library budgets in the economic downturn. Some institutions were receiving additional funding to meet the student experience and expectations but basic core funding remained very seriously out of step with inflation and need. Jenni reviewed the current deals on offer from Eduserv and those being currently negotiated. In particular it was agreed that a meeting to focus on law resources would be timely, where BIALL (British and Irish Association of Law Librarians), Eduserv and the main publishers/providers (Lexis, Westlaw, Informa) could usefully come together with a view to beginning to work together for some deals of mutual benefit. The "Fair VAT on e-publications for the academic community" petition was discussed also; while this was broadly supported Eduserv was far short of the target number of signatories required. JHe had some information on government bodies who were working with publishers to broaden licences and this could be relevant for the cause. JHe will send this information to Jenni. JC to send information on the renewal of the Chinese Academic Journals Database.

JHe
JC

[discussion of 9-11 below was curtailed because of earlier discussion on meeting attendance and workshop planning.]

9. **Reports on enhancement groups**
- *Bloomsbury Academic*. Agreed this group was no longer active.
- *BSOL*. See matters arising above.
- *EBSCO*. Sarah Thompson is clarifying with Gareth Smith that this group is still needed and does not concern the Ebsco Discovery Service.
- *Ovid*. See matters arising above.
- *WoS*. Report received from MJ and circulated.
- *IHS*. Frances Hyde was now chairing this group. FB to check Frances is on the Advisor's maillist.

10   **Reports on JISC Working Groups**
- *GeoSpatial.* An email from from Joan Bird had been received and circulated.
- *EIRWG (Electronic Information resources Working Group.* Not discussed.
- *Stakeholder group.* Not discussed.

11   **Reports on liaison activity**
- *ACM.* Not discussed.
- *ProQuest.* FB and JC had met with ProQuest representatives at UKSG and agreement had been reached on setting up an enhancement group. JC will write to the librarians who had shown interest in being involved so far. FB will arrange an initial meeting to be at ProQuest's offices in Cambridge in early May.   JC FB
- *EDINA*: EMcH described the discussions held at Edina board of management meetings that she attended on behalf of JIBS. She said Edina was keen to know from JIBS what else it could be doing to support the community. It had concerns about how to promote its products and the work it was doing. Edina was interested to know what services JIBS thought the community would be prepared to pay for as subscription services in the future. The development of Shibboleth so that it was purposed to achieve the ends originally intended for it was noted as one significant item Edina could consider. Agreed for FB/EMcH to be in touch with Edina regarding a possible meeting in September.   FB/ EMcH
- *Eduserv*. See above. Jenni Carroll said that the best interaction between JIBS and Eduserv was for it to continue as it currently does (i.e. in the types of meetings held here).
- *FE.* Not discussed.
- *MIMAS.* Next meeting 27 April 2012.
- *MUDL.* See matters arising above.
- *Research Councils.* Not discussed.
- *RIN.* Not discussed.
- *SCONUL.* Not discussed.
- *Gale Cengage*. Not discussed.

12   **A.O.B.** SC noted that NHS sites could not now access zetoc alerts. JC will raise this with MIMAS on 27.4.2012.   JC

13   **Date and venue for next meeting**
September 2012. Doodle poll to be sent out to confirm. Possibly at Edina, Edinburgh.