

Minutes of the SHERIF CIS User Enhancement Group

23rd April 2020

Present: Emma Delaney – Chair – Faculty Librarian, UWE Bristol
Jonathan Silver – IHS Markit, Associate Director, Engineering & Product Design
Emily Herron – Faculty Librarian for Engineering, University of Sheffield
Ruth Wilkinson – NBS
Alison Mitchell – NBS
Michael Veitch – Academic Liaison Librarian, London South Bank University
Simine Marine – Serials/Systems Librarian, Architectural Association
Ian Badger – Liaison Librarian, University of the Creative Arts

Apologies: Simon Alcock – IHS Markit General Manager, UK Local Products

- | 1. | Welcome and minute taker | Action |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| | ED welcomed the group, IB volunteered to take the minutes. | IB |
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| 2. | Actions from the last meeting – 10th December 2018 | |
| | Punctuation and use of basic / advanced search – in progress. In the queue for development. To review after new CIS updates are released March 2019. | RW |
| | Boolean – in progress. Boolean works well in the simple search but not so well in the advanced search. This will be part of a managed project, members of the group to send examples through. | RW & All |
| | Exporting to RIS or CSV file formats – in progress. This is in the development programme but will be in the longer term. | RW |
| | RIBA Watermarks – completed. These have been reduced following discussions with RIBA. | |
| | Accreditation – in progress. A series of ½ hour online training courses run by IHS Markit for all registered users of CIS have been well popular and well received. Higher Education members of the group to look at the training, recommend to students and feedback on how accreditation could work for their Institution. | All |
| | Short Videos – in progress. Short videos would be better received by student. Higher Education members to feedback on general queries that could be covered in short videos. | All |
| | Discovery / Deep Linking – Discovery would be discussed under CIS Update. The Development Team will be meeting soon and will add deep linking to their queue for development. ED to share the Bath method. | ED |
| | Guest Members – MV was attending as a guest, it was agreed that this helps the committee function. | |
| | Meeting Regularity – The intention is to continue with one physical and one online meeting a year. | |

3. Resignation of Chair

ED has resigned as chair of the committee. JS to step up as chair in the interim. ED to email LIS-SCITECH email list, and notify Sherif. MV to raise vacancy at the next ARCLIB meeting. Jonathan can look to put a message out to HE subscribers.

ED & MV
& JS

4. Update from HE

The University of Sheffield (EH) – The Library are reviewing online teaching resources, including their purchasing choices, storage and usage. There will be a push to offer more services online, with a decrease in face to face contact.

London South Bank University (MV) – The Library will be reviewing their LMS. Their operating budget has been slashed. They have been creating records individually for books on CIS for their reading list software Talis Aspire.

University for the Creative Arts (IB) – Usage for CIS has been low, partly due to changes in academic staff following a restructure. A Part 3 architecture programme will be launching in September, it is hoped this will increase usage. They have just subscribed to Talis Aspire and will be trying to use deep linking to add books to this and increase CIS usage.

Architectural Association (SM) – The AA are moving to have more of their content available digitally. Their Part 3 has seen an increase in student numbers. They would find online videos useful.

UWE Bristol (ED) – They are investigating getting a new LMS. Adding CIS content to Talis is quite time consuming, they add print book details and then add a note to say that it is available on CIS. There are gaps in this process, as Collections Team staff must remember to check CIS when checking reading lists. If students are not back on campus by September there will be a longer induction for new students, and transition period for continuing students as the new ways of working will need to be embedded. ED to send an example Talis reading list to RW.

ED

5. Feedback from HE

British Standards – British Standards, Regulations and Codes of Practice are available through the Core Collection. Discipline based information, e.g. planning, will be available through the relevant supplement collection.

New Engineering Contract (NEC4) Documents – These documents are required for certain courses, but they are not available. IHS are in discussions over obtaining this content, but it could take time.

IET Wiring Regulations – IHS have not been able to get these documents into CIS.

Spon's Books – These books are expensive to purchase outside of CIS. IHS have not been able to get the content into CIS.

Journals – IHS were asked if they were planning to provide access to other journals, in a way similar to their Architects' Journal (AJ) coverage. They will look into it, but the journal would need to suit all users of the core or supplement collection. Access to AJ is tricky to maintain as changes to the AJ website affect the link from CIS, which IHS only find out about after a change has been made.

All

Specific requests included: [RIBA Journal](#), [The Planner](#) and Construction Law. All to send a wishlist of ideas. Noted that this is easier when IHS already have a relationship with a publisher, but harder to do when they do not.

Export Results – IHS were asked if they could increase the fields that appear in the Excel spreadsheet when the Export Results option is used. The AA use this download to create MARC records for items from CIS, having the additional fields would make this easier. SM to forward a list of fields to IHS.

SM

Metric Handbook – Negotiations over the 6th edition of the Metric Handbook are ongoing. HE staff were asked to find out how important it was to have this in CIS. Several libraries had purchased it as an eBook and confirmed it was available on the Askew & Holts VLE platform.

RIS Download – IHS will investigate the RIS download when they look at changes to the Export Results to Excel.

RW

6. CIS update (AM & RW)

Interface changes – Specify-it, Occupational Health and Safety Information Service (OHSIS) and Trading Standards Specialists (TSS) will all be moved to a new platform, launch in late 2020 but no firm date. The new platform will have the look and feel of CIS. The Info4Education portal will continue to have an integrated search across all of the databases, but results will go back into the interface of the results/source selected. The Info4Education portal will be changing and modernising, and the group expressed an interest in having a preview of this. IHS will contact customers/systems librarians to help the transition nearer the time.

CIS Releases – CIS has two large releases, or updates, a year. Since the last meeting of the group there has been several releases. The March 2019 release introduced the Interest areas, which pin areas of interest with documents to an easy to access place. The September 2019 release brought changes to the admin end for CIS Administrators, improvements were made to search filtering and announcements were added to the top of the CIS homepage. The March 2020 release introduced a commenting feature, where users within an organisation can comment on documents.

Content – There have been several recent additions from RIBA including the Plan of Work 2020, RIBA Job Book 10th ed and How to Thrive at Architecture School: A Student Guide. Negotiations are continuing over the 6th ed of the Metric Handbook. New editions of Routledge publications Building Regulations in Brief and Application of Contracts in Engineering and Construction Projects have been added. There has been new content from the Association for Consultancy and Engineering, the British Standards Institution and new documents relating to COVID-19.

Feedback – IHS asked for feedback from the group on a variety of issues. The announcement function is being used to direct users to content, which is new and to additional functionality, and wanted to know if this is useful.

Promotional material was discussed, and the HE members of the group were asked if they receive it, group members would check as in most cases this material would end up elsewhere. With the move to online teaching it was thought that online material, such as games, would be a better fit as Universities were looking towards virtual inductions. It was also felt that less plastic in the materials would be a good thing to reduce environmental impact.

7. Discovery Solutions Progress (JS)

IHS have found it difficult to work with Ebsco and were interested in which discovery solutions other members of the group had, this included Summon, EDS and Leganto. A wiki was shared with the group which aims to maintain a record of the systems each HE Institution uses. IHS want to develop integration with discovery systems but are finding it hard to progress any further. They will talk to their development team and look at the other popular solutions. IHS would investigate the deep linking method developed by the University of Bath, to see if this could be part of CIS. It was thought that either of these developments would be crucial for raising the profile of CIS content outside of the CIS interface.

IHS

8. AOB

None

9. Date of next meeting - TBC