

Minutes of the ShERIF CIS User Enhancement Group

10th December 2018

Present: Emma Delaney – Chair – Faculty Librarian, UWE Bristol
Jonathan Silver – IHS Markit, Associate Director, Engineering & Product Design
Emily Stock – Faculty Librarian for Engineering, University of Sheffield
Ruth Wilkinson – NBS
Michael Veitch – Academic Liaison Librarian, London South Bank University
Martina Babetto – Serials/Systems Librarian, Architectural Association

Apologies: Simine Marine – Serials/Systems Librarian, Architectural Association
Ian Badger – Learning & Teaching Librarian, University of the Creative Arts
Simon Alcock – IHS Markit General Manager, UK Local Products

- | 1. Welcome and minute taker | Action |
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| JS welcomed the group giving special thanks to MV and MB for attending as guest participants. | |
| 2. Actions from the last meeting – 26th January 2017 | |
| Punctuation and use of basic / advanced search – in progress. In the queue for development. To review after new CIS updates are released March 2019. | RW |
| Boolean – in progress. Boolean works well in the simple search but not so well in the advanced search. To be revisited after new release in March 2019. | RW |
| Openly accessible direct links to documents – completed. A link was tested following the meeting and found to be open for 20-30 minutes after being generated, therefore the risks is low. | |
| Option to reset password – completed. No longer an issue as changes have been made to password resetting in response to GDPR. | |
| Sharing discoverability knowledge – completed. ED has passed the details of a colleague to JS who would be willing to talk about discoverability from a library perspective. | |
| Exporting to RIS or CSV file formats – outstanding. It is now possible to export to CSV. RIS remains a priority for the user group as it is compatible with most reference management systems. | RW |
| 3. Update from HE | |
| UWE Bristol (ED) – the proposal for the library to be print free has now been rolled back following user consultation. Focus will still be on electronic access. Arts based subject areas were particularly concerned about access to older material. UWE are developing their suite of online tools to help use/navigate tools for learning. The number of traditional home students is declining and the Library is currently thinking about how best to support the broad range of students studying at UWE (including apprentices, foundation and international students). | |

London South Bank University (MV) – student numbers are increasing. The student body traditionally has a large number of mature students but now also include apprentices. The Library budget has been cut heavily and this has had an impact on resource subscriptions. The University are working on a number of potential international collaborations / partnerships and a question was raised regarding access to CIS for students based at partnership institutions. JS advised MV to get in touch direct to discuss this further. The Library are currently pursuing demand driven acquisition in regard to new resources.

Architectural Association (MB) – The Library run a number of information literacy courses. Referencing is an area that students particularly struggle with.

The University of Sheffield (ES) – The University is waiting for the outcomes of the Post 18 Education Funding Review to be published. A report is due in February which may include changes to student fees. The Library works closely with academic colleagues to make purchasing decisions and are taking a strategic approach looking at use of resources across faculties. The Library are also making use of patron driven acquisition. In its support for students the library is exploring the use of webinars and creating short videos.

4. Feedback from HE

New content – requests were made for *NEC Contracts* and *ASHRAE standards* to be considered for inclusion in CIS. RW explained that CIS negotiate access to publishers/documents regularly but they have not yet been able to get access to *NEC Contracts* or *IET Wiring Regulations*. We were reminded that there is a 12-month embargo on the *Metric Handbook* (stipulated by Routledge). *Which Contract* will be added to CIS in the New Year and the *RIBA Professional Practice Guide* and contracts were added recently.

Discussion is under way with RIBA regarding additional content but there are discussions regarding the placement of the watermark. RW requested any feedback regarding RIBA to be passed back.

ALL

CIS Pop up help – pop ups are useful but can be a little annoying if you use the platform regularly. RW explained that you can change your preference to switch off alerts once you are signed into MyCIS.

Accreditation – this was raised a development opportunity. Westlaw and Nexis provide an opportunity for users to test their knowledge of the platform and become accredited users. This may be in a quiz format. Users receive a certificate that they can refer to in their CVs. This can be useful in demonstrating that they are familiar with a product that is used in industry. Emma will follow up and share the Westlaw and Nexis examples.

ED

Deep links to individual resources – a work around (included below) can be used to link to individual articles on reading lists. It is a manual solution and has to be created per URL/document.

Deep links workaround - emailed separately.

See discussion at Item 6.

5. **CIS update (RW)**

The CIS Annual Survey of users has now closed with 343 full responses and 221 pop-up responses. This will be reviewed to identify themes and priorities for future development.

The home page has a new look and fresh feel. There are now tours to help people sign in to MyCIS. Short video guides to using the system were requested that can be used in teaching and resource promotion.

RW

The “Just In” section is where you can look for items that have been added in the past week. They will be indexed fully after a week and won’t display in search results until then.

Users are encouraged to use MyCIS so that they can customise their preferences and make use of alerts, watch lists and project folders (which can be shared). Feedback from HE was that the undergraduate students may not engage with this, but staff and Post Graduate Students may do so.

Folders can be shared. At the point where you would like to share a folder you will see a list of other users from your institution who have a MyCIS account.

Search options now include the option to search all full text or change to search only the metadata.

A request was made to add “Access paid for by [institution]” to the CIS homepage. *This has been checked by ED since the meeting – the name of the institutional subscriber does appear in the top left, although not with “paid for” or such text.*

6. **Discovery Solutions Progress (JS)**

Integration with discovery platforms is something that IHS are still working on with Ebsco on behalf of a client. A model is being created that can be taken back to the client (an example of how it would look). It has taken a little while to sort out how the discovery layer ranks results and suggests searches. Members of the User Group offered to be (or to find) a test user if and when a solution with Ebsco is released.

As compatibility with a discovery layer is a best practice solution, the User Group acknowledged that they would rather this was given more priority than resolving ‘deep link’ issues. RW offered to see whether the WAYFLESS Urls/EZProxy pre/suffix approach (as shared by David Stacey) could be automated in any way, as this would assist in the meantime.

RW

7. **Update to the Portal**

IHS are aware that this has been an issue for some time. In the past some institutions have linked to individual products but the links have now broken. JS explained that may be due to GDPR changes. JS advised contacting customer support direct to discuss individual cases. IHS cannot promise to make immediate changes to the landing page but IHS branding is currently being redeveloped (following a merger with Markit) and so this will be addressed as part of the schedule.

8. AOB

It was agreed that having 'guest members' from HE would be good to ensure breadth of representation.

The group agreed to have one face to face meeting per year and a follow up meeting via a webinar platform. Emma to organise.

ED

9. Date of next meeting - TBC